



St. Philip's
RC Primary School

17th September 2025

Important - Change of School Email Address

Dear Families,

I am writing to inform you that as of **3:30pm today**, our current school email address will no longer be in use. Our new official email address is:

office@stphilipsrcprimary.com

Please ensure that **all future communication** with the school is sent to this new email address.

Important Reminders:

May I also take this opportunity to remind you that all email communication must go through the main school office at **office@stphilipsrcprimary.com**. This ensures your message is seen and dealt with promptly by the appropriate member of staff. **Please do not email teachers directly. Any messages sent to staff members' individual email addresses will not be monitored or responded to.**

As always, I appreciate your support in helping us maintain an efficient communication system.

If you have any questions, please do not hesitate to contact us - using our new email address, of course!

Kind regards,

Miss McNamara



Linguamarque
Bronze

